



# Code of Conduct

The Code of Conduct provides information on the conduct and behavioural expectations of members and those representing Albatross Musical Theatre Company Incorporated (AMTC). This applies to rehearsals, performances, participation in working bees, attending AMTC social functions and the use of social media when it has any association with AMTC, its members or those participating in AMTC activities.

The AMTC Constitution provides an outline of the procedures to be followed in relation to the “Disciplining of Members” (Clause 11). A breach of this Code of Conduct would be considered as having “wilfully acted in a manner prejudicial to the interests of the Company” in accordance with Clause 11 (1) (b) and “acts in contradiction to the AMTC Code of Conduct” Clause 11 (1) (c).

Members and those involved or representing Albatross Musical Theatre Company agree to:

1. Adhere to the Constitution of the Albatross Musical Theatre Company Inc at all times;
2. Respect the rights, dignity and worth of other members and those representing AMTC;
3. Be fair, considerate and honest in all dealings with other members, patrons or associates;
4. Act in a courteous and respectful manner at all times;
5. Not use “bullying” behaviour which intimidates, harasses, offends, degrades, belittles, humiliates, undermines or threatens other members, patrons or associates.
6. Not use threatening, abusive, or inappropriate language towards others;
7. Not use violence of any form against a fellow member/s or others;
8. Allow all members to participate in meetings and activities;
9. Refrain from any behaviour that may bring Albatross Musical Theatre Company or any of its members into disrepute;
10. Take reasonable steps to avoid any Conflict of Interest and where a Conflict of Interest does exist, it must be disclosed to the Secretary in writing. (Matters declared to be a Conflict of Interest may prevent members from voting on like matters or being elected as a committee member where the Conflict of Interest may affect the business affairs of the Company);
11. Not be under the influence of drugs or alcohol during rehearsals and performances;
12. Comply with any lawful and reasonable directions given by the Committee, Directors, Stage Managers, or any other area supervisor authorised to give them;
13. Conduct themselves during any rehearsal, production period, or showtime only within their allocated area of responsibility;
14. Raise all concerns, disagreements and issues respectfully through the appropriate channel;
15. Not absent themselves from rehearsals or performances, or part thereof, without proper notification, when they are meant to be present;
16. Ensure any costume, prop, script, or score loaned to them by AMTC is kept clean and in good condition, and is returned to the appropriate person as directed;
17. Comply with the rules and conditions of venues used by The Company;
18. Not do any act or omission which may cause injury or harm to any other person; and
19. Conduct activities within the law at all times.

Reports of any violation of this Code of Conduct will be taken seriously by the Committee and could lead to disciplinary action under Clause 11 being invoked.